

Pinfold Street Primary School



Attendance

- Parents need to inform school of any absences via the school absence line. Parents must provide a specific reason – ‘unwell’ will not be accepted as a reason.
- If parents have not contacted school to give a reason for the child’s absence, a call will be made by a member of the absence team to find out the reason for the absence. If we are unable to contact you via phone, a house visit will be made by a member of our attendance team.
- Parents will also be contacted or visited when the reason for absence is not satisfactory or unknown.
- Parents will be advised if the absence is to be recorded as unauthorised
- Pupils arriving late will be recorded as such in the register
- If your child has a medical appointment, proof of the appointment must be presented to school.
- Holidays are not permitted during term time.